

Carson Elementary PTA Volunteer Interest form

We still need your help! Below you will find a comprehensive list of volunteer opportunities which are available, and necessary, for the PTA and the school to run smoothly. We are aware that the Carson Family has differing needs, availability and talents, so we have chosen to separate the opportunities into groups to target our diverse needs. Please turn the paper over for brief descriptions and time commitment information, and if you have any questions please contact Sarah Foreman at volunteer@carsonpta.org, or by phone at (253) 271-0792.

In the classroom:

- Room Parent
- Yearbook Advisor
- Bulletin Boards
- One-on-one aid for children
- Art docent
- Event promotion
- Teacher liaisons
- Distribute flyers

In the School:

- Box Tops
- Friday treats (6th Grade)
- Make copies for kid-mail
- Advertise for PTA activities
- PTA Welcome Wagon
- Decorate at events, staff room, PTA door
- Fundraiser packet assembly/pickup
- Childcare for meetings
- After school clubs
- Watch DOGs
- Library
- Election Events
- Winterfest or Valentine craft projects
- Muffins with Mom
- Staff Appreciation
- Book Fair
- Emergency Kits
- Art Nights
- Santa Pictures
- Holiday Shop
- Science Fair Night
- Math Night
- Bingo
- Picture Day
- Health Screening
- Support and encourage PTA programs to be adopted into the school curriculum, such as Reflections and Male Role Model Essay Contest.
- Bag recycling
- Reflections
- Display cases
- Tutor or mentor our students

At Home:

- Box tops
- Soup labels
- Newsletter
- Thank you notes
- Prepare/Assemble emergency kits
- Make phone calls
- Help us phone solicit for donations and community volunteers
- Distribute flyers in the community
- PTA buyer
- Networking (talking with neighbors and friends)
- Translate flyers or fundraising information
- Make food for events
- Assemble fundraiser packets or information
- Spirit Wear
- Set-up Restaurant Nights
- Give childcare for others who want to come into the school
- Make signs/ posters

Name: _____

Best way to reach you (phone, cell, e-mail) _____

Student name(s): _____

Do you have any special skills or education which would help the PTA? (graphic design, accounting, linguistics, grant writing, scrapbooking, soliciting for donations, corporate connections, education degree, photographer, chef, etc...)

We would also like to mention that if you cannot donate your time, financial support is always welcome.

In the classroom:

- Room Parent- Assist individual teachers with a variety of needs. (min. of 1 hr per month)
- Yearbook Advisor- Help run yearbook class after school on Wednesdays (3 hours per week)
- Bulletin Boards- help teachers create bulletin boards outside their classrooms (30 minutes at a time*)
- One-on-one aid for children- help children with reading or math in the classroom (min. 15 minutes at a time*)
- Art docent- teach art in the classroom, includes training and materials. (2 hours per month)
- Event promotion- Room to room explanations to present events or fundraising. (3-4 hours at a time*)
- Teacher liaisons- Be an advocate for teachers & communicate their needs to the PTA. (min. 2 hrs per month)
- Distribute flyers- Deliver flyers to classrooms. (1 hr at a time*)

In the School

- Box Tops- collect box tops from classrooms and distribute incentives (3 hrs. per month)
- Friday treats (6th Grade)- sell treats at recess on Friday (3 hrs per week)
- Make copies for kid-mail- use school copier and distribute flyers into teacher boxes (2 hours at a time*)
- Advertise for PTA activities- create signs for events or programs. (1 hr at a time*)
- PTA Welcome Wagon-
 - Decorate at events, staff room, PTA door- create appealing presentations to promote PTA (min. 1 hr at a time*)
 - Fundraiser packet assembly/pickup- prepare packets to go home, or help distribute items (min 3 hrs at a time*)
 - After school clubs- create or assist a program to benefit and educate students (min. 1 hr per week)
 - Watch DOGs- “Dads of Great Students” program to have dads spend a day at the school (min 1 day per year)
 - Library- help shelve books, read with students or help them choose books (min 1 hr at a time*)
 - Election Events- help with mock election, voting or electoral college assembly (min 3 hours at a time*)
 - Winterfest or Valentine craft projects- help students make crafts at events (1-3 hours at a time*)
 - Muffins with Mom- help prepare and distribute food and drinks at event (1 day)
 - Staff Appreciation- participate in honoring our teachers (min 1 hr per month)
 - Book Fair- help set-up and work at the book fair (min 3 hrs at a time*)
 - Art Nights- help the art docent to present our children’s art (min 3 hrs at a time*)
 - Santa Pictures- help with the pictures at the Winterfest in December (1 day)
 - Holiday Shop- help set-up and work at the Winterfest (1 day)
 - Science Fair Night- help set-up and work at Science night (1 day)
 - Math Night- help set-up and work at math night (1 day)
 - Bingo- help set-up and work at bingo, and help with prize baskets (min. 1 day)
 - Picture Day- help with pictures (min 1 day per year)
 - Health Screening- help with the health screening day (1 day per year)
- Support and encourage PTA programs to be adopted into the school curriculum, such as Reflections and Male Role Model Essay Contest- meet with staff to advocate for PTA programs (min. 1 hr per program at a time*)
- Bag recycling- promote, collect and turn in plastic shopping bags to earn \$ for the school (min 1 hr per month)
- Reflections- promote, collect, and turn in all entries into the PTA Reflections program (min. 8 hrs in Sept/Oct)
- Display cases- create appealing, eye-catching, displays to promote the PTA (min 1 hr at a time*)
- Assist at PTA events- aid in a variety of ways at an event (3 hrs at a time*)
- Tutor or mentor our students- meet with students after school hours to work on needs (1 hr per week)
- Prepare/Assemble emergency kits- help with distribution of emergency kits at back to school night (1 day)

At Home:

- Box tops- count, sort and mail in box tops (min 2 hrs per month)
- Soup labels- count and mail in labels (min 1 hr per month)
- Newsletter- create and distribute the PTA newsletter (min 1 hr per month)
- Thank you notes- make and/or write thank you notes for the PTA (min. 20 minutes per month)
- Make phone calls- remind people about meetings or events (1 hour per month)
- Help us phone solicit for donations and community volunteers- (Min 1 hr per month)
- Distribute flyers in the community- drop flyers off at different stores for events (1 hr at a time*)
- Networking (talking with neighbors and friends)- talking about PTA events and programs (min 1 hr per month)
- Translate flyers or fundraising information- (30 minutes at a time*)
- Make food for events- (about 1 hr at a time*)
- Assemble fundraiser packets or information (min of 3 hrs at a time*)
- Spirit Wear- collect orders and prepare for distribution (about 2 hrs per month)
- Set-up Restaurant Nights- make phone calls to local restaurants to set up eating out for Carson nights (min of 2 hrs)
- Childcare for meetings- watch children for others during meeting times or events (min 1 hr at a time*)
- Make signs/ posters- advertise events or programs (min 1 hr at a time*)

*- items listed as “at a time” can be done one time or multiple times.